

Chief Officer List of Decisions: November 2022 – March 2023

Assurance Director

TITLE / DECISION	DATE OF DECISION	DECISION TAKER	REASON
Contract Award Electoral Management Software for two-year period starting 1 April 2023	6 th December 2022	Emily Bowler, Assistant Director Assurance	Contract award for Electoral Management Software (EMS) delivered by Democracy Counts.
Offsite Storage Document Management Contract	12 th December 2022	Emily Bowler, Assistant Director Assurance	To approve a direct award for 1 + 1 year/s offsite storage and scanning contract to Stor-A-File from 1 st August 2023.
CCTV Control Room – contract award	16 th December 2022	Clair Green, Executive Director Assurance	Following the May 5th Elections, the council has a new Labour administration. On the 24 May 2022 Annual Council appointed a new Leader of the Council. The Leader and the new administration have set out the priorities including – Investing in community safety hubs, more CCTV, better lighting, focus on safety for women and girls and performing community safety audits. This decision contributes towards these priorities.
Governance Service Restructure	22 nd February 2023	Clair Green, Executive Director Assurance	To approve the restructure of the Governance Service, Assurance Group as set out in the associated restructure consultation documents.
Offsite Storage Document Management Contract	13 th March 2023	Emily Bowler, Assistant Director Assurance	To approve a direct award for 1 + 1 year/s offsite storage and scanning contract to Stor-A-File from 1 st August 2023.

Authorisation of the purchase of three Pest Control vans	13 th March 2023	Clair Green, Executive Director Assurance	To purchase the vans at a total cost of £32,600.
Hendon Town Hall Audio Visual Consultant	22 nd March 2023	Andrew Charlwood, Head of Governance	To appoint Kromers to support the final commissioning of the Hendon Town Hall Audio Visual system provided by Auditel.
Safer Streets Co-Ordinator	22 nd March 2023	Clair Green, Executive Director Assurance	<p>Creation of a new post to support the ward walks and community safety hubs projects - Creation of Safer Streets Co-Ordinator post.</p> <p>This Grade J post will be an initial one-year fixed term contract and will sit within the Community Safety team, reporting to the Head of Community Safety, CCTV and Intelligence. It will be funded from the council's transformation budget (recharged from the community safety budget).</p>

I have the required powers to make the decision documented above or have delegated authority to the recorded Officer. I am satisfied that all relevant advice has been sought in taking the above decision in order to ensure that the decision making framework of the organisation including the Constitution, Scheme of Delegation, Budget and Policy Framework and Legal issues including Equalities obligations are applied. I also confirm that a full audit trail will be retained on file and available on request by the relevant authority.

Date
